

**Evergreen Community Charter School Board of Trustees**  
**Minutes**  
**Thursday, June 23, 2023**

**Attendance:** Joe Spinelli, Mary Ann Lewis, Sandi Denniston, and Eric Noone (Board Members)  
Jill Shoesmith and Nancy Lewis (Advisory Members)

Meeting was called to order and Pledge of Allegiance led by President at 7:00pm.

**Executive Session** – No Business this evening

**Approval of Previous Meeting Minutes**

May Meeting's Minutes were accepted in a motion made by Mary Ann and seconded by Joe. (4-0)

**Recognition of Visitors**

No visitors were in attendance.

**Director's Report**

- 2023-24 Lottery Results – 94 applications and 8 grandfather students. 16 available spots. Board President, Joe Spinelli drew the names for each grade on June 23 at 9:00 am. One family was present for the drawing. Calls were made to each family before the end of the day. Students have until July 5 to complete the enrollment papers before alternates are called.
- Spain Trip – 27 students, 4 chaperones and Board Member Sherline Eugene.
- Art Show Results – Dried Gourd Competition in York, PA. Evergreen Student won Best of Show, 1<sup>st</sup> Place in Senior Division and 2<sup>nd</sup> Place in Junior Division.

**Instructional Report by Teachers and Students**

We are waiting for all of the records for new students to come in before finalizing schedules. Proposed Electives for 23-24 include: Coding, Creative Writing, Poetry, Mythology, Art, Western Civ, Cooking, Personal Finance, Robotics, Civics, History of Cooking... Were discussed and will be voted on next month by Board after we see student selection.

**Business and Financial Affairs**

We discussed Charter School Finances in general and determined that Evergreen is operating in the black despite adding a new position and increasing overall pay by 5%. Motion made by Eric and seconded by Joe to approve the Financial Report from May, which included payments to vendors, Balance Sheet, Profit and Loss Statement, and Grant Expenses. (4-0) The REAP Grant has been renewed for the 23-24 academic year.

**Students, Curriculum, and Policy**

The School Safety Report has been filed with both the State and Pocono Mountain Regional Police. Evergreen had 0 fights and 0 calls to the Police. We did have 2 incidents of Flatulence Spray which resulted in a suspension.

Motion was made by Mary Ann and seconded by Sandi to approve the 2023-24 School Calendar.

**Personnel- Professional Staff**

We have sent emails to all staff letting them know which trainings they need to complete for compliance. All clearances are in order. The majority of the staff will need to update their Suicide Training during the upcoming year.

**Open Discussion**

The Board members once again commented on the importance of Evergreen's unique graduation ceremony. Eric commented on Zakia Eugene's selection as one of the Rotary Students of the Year for 2023.

**Adjournment**

With no other business to come before the Board, a motion made by Eric and seconded by Joe to adjourn the meeting at 7:35pm. (4-0)

*The next meeting is scheduled for August 24<sup>th</sup>, 2023 at 7:00 p.m.*